

# Tarakeeb: Training

Switch to Mac



## Why You 'll Love a Mac?

Why Apple? Because with your new Mac, you can start making amazing stuff right out of the box-like movies, music, websites, and photo albums-without having to buy additional software. And Macs are compatible with the digital gear you're already using, like cameras, printers, and scanners. With Intel inside every new Mac and the most advanced operating system on the market, you'll spend less time troubleshooting and more time being productive.

### Mac Loving Careers

Mac has been the platform of choice for years for all graphics, print publishing and multimedia careers. If you entered any large scale old printhouse or a press company, you will notice machines made by Apple dating to the 80s still servicing hard work.

**Graphic Designers, Media Producers, Video Editors, Video Compositors, Modellers, Animators, Photographers, Authors, Writers, Editors** and lots of other related careers can never live without Mac.

Nowadays Apple has entered new diverse fields through lots of innovations and re-inventions of nowadays hi-tech. Mac OS X re-invented the OS concept, bringing unix to everyday life tasks. iMac re-invented the desktop computing in style. iPods re-invented music availability and iPhone re-invented the mobile phones, and more to come.

**Salesmen, Marketers, Managers, Officers, Lecturers, Divers, Professors, Students, Scientists, Engineers** and a lot more are now using Macs for the stunning capabilities of iLife & iWork in addition to the ease of use of Macs, specially if in sync with their iPhones.

## **Switching to Mac Topics**

### **Mac OS X**

Loaded with innovations, Mac OS X is the world's most advanced operating system. Organise your files in stacks, browse files with Cover Flow, use Quick Look to preview files without even opening them, go back in time to restore old files with Time Machine, send email using personalised stationery, add effects to video chats and much more.

### **iLife**

iLife makes it easier than ever to get the most out of the photos, movies, and music on your Mac. Organize and search your photos by faces and places in iPhoto. Make a great-looking movie in minutes and edit with precision in iMovie. Learn to play piano and guitar, or compose and record your own songs with the guitar amps and stompboxes in GarageBand.

### **iWork**

iWork, Apple's office productivity suite, is the easiest way to create documents, spreadsheets, and presentations the Mac way.

Pages is both a streamlined word processor and an easy-to-use page layout application. It allows you to be a writer one minute and a designer the next, always with a perfect document in the works. Numbers, with its great-looking templates, easy-to-create formulas, and dynamic tables and charts, gives you simple ways to make sense of your data. Use Keynote to create your presentations, and you'll be a hard act to follow. Its powerful yet easy-to-use tools and dazzling effects put the show in slideshow. And iWork is compatible with Microsoft Office, so it's easy to share your work.

# Introduction to Mac OS X v10.6

**Snow 100:** An Introduction to Mac OS X v10.6

## Course Description

Introduction to Mac OS X is a **1-day** preliminary course for those new to Mac OS X who need to prepare for the Mac OS X Support Essentials course, or other technical Mac OS X training courses. This course focuses on getting to know the foundations of Mac OS X, with topics ranging from efficient window and application management to system customization. You'll also learn how to configure user accounts and manage files.

## Course Outlines

- ↳ About Apple
- ↳ Mac OS X Interface
- ↳ Navigation (The Finder)
- ↳ Mac OS X Workspace (Getting More out of Your Mac)
- ↳ Mac OS Built In Applications
- ↳ Using Network
- ↳ System Preferences
- ↳ Utilities
- ↳ Introducing Mac OS Bundled Software

For More Details:

Kindly Visit:

<http://training.apple.com/itpro/snow100>

or Contact us at Tarakeeb

# iLife '09

**iLife 201:** A Comprehensive Study of iLife '09 Qualifies for the iLife '09 Associate exam.

## Course Description

This **3-days**, hands-on course introduces students to the features and interface of iLife '09. iLife '09 is a suite of digital authoring tools that comes with every Mac: iPhoto, iMovie, GarageBand, iDVD, and iWeb. With iLife'08, you will learn to create media-rich digital projects, and share them online with a few clicks.

## Course Outlines

### I - iPhoto: Great Pictures Made Easy

- ↳ Importing and Organizing Your Photos
- ↳ Reviewing and Improving Your Photos
- ↳ Sharing Your Photos
- ↳ Publishing Your Photos

### II - iMovie: Making Great Movies

- ↳ Instant Moviemaking:  
Creating Your First iMovie
- ↳ Tell All the World:  
Sharing & Publishing Your Movie
- ↳ Making Your Masterpiece:  
Shooting & Importing Video
- ↳ The Cutting Edge:  
Advanced Editing Techniques
- ↳ Hollywood, Here I Come:  
Creating Visual Effects
- ↳ If Seeing is Believing: Working with Audio

### III - GarageBand: A Musical Sampler

- ↳ Learning to Play Music with GarageBand
- ↳ Jamming with a Virtual Band
- ↳ Creating an iPhone Ringtone

### IV - iWeb & iDVD:

- ↳ Recording a Podcast
- ↳ Publishing a Website
- ↳ Creating a Blog and Podcast
- ↳ Making a DVD

For More Details:

Kindly Visit:

<http://training.apple.com/iapps/ilife201>

or Contact us at Tarakeeb

# iWork 09

**iWork 101:** Introduction to iWork '09  
Qualifies for the iWork '09 Associate exam

## Course Description

This **2-days**, hands-on course introduces students to the key features and basic interface of iWork '09. iWork '09 is a suite of productivity tools that includes Pages for producing professional looking documents, Numbers for creating spreadsheets, tables and charts, and Keynote for developing high-quality presentations.

## Course Outlines

- I - Keynote: Making Great Presentations
  - ↳ Creating a Presentation
  - ↳ Adding Photos, Charts and Sound
  - ↳ Adding Video and Animation
  - ↳ Creating a Custom Theme
  - ↳ Importing from PowerPoint & Working with Charts
  - ↳ Rehearsing and Delivering Your Presentation
  - ↳ Publishing Your Presentation
  
- II - Pages: Publishing Made Easy
  - ↳ Word Processing
  - ↳ Building a Report
  - ↳ Creating a Newsletter
  - ↳ Creating Promotional Materials
  - ↳ Creating Materials for the Classroom
  
- III - Numbers: Working with Spreadsheets
  - ↳ Spreadsheet Essentials
  - ↳ Creating an Event Planner
  - ↳ Advanced Spreadsheet
  - ↳ Advanced Charting

For More Details:  
Kindly Visit:

**<http://training.apple.com/iapps/iwork101>**  
or Contact us at Tarakeeb

## Switch to Mac Package

### Package:

The 6-days package includes the following courses in full-day schedules blended and discounted for your own maximum benefit:

Course	Duration
Snow 100	1 full day
iLife 201	3 full days
iWork 101	2 full days

### Package Benefits:

- Full courses benefits (References, Onlione Exams, Open-end policy, ..etc.)
- Discounted Fees.
- Scheduling flexibility (every course is scheduled separately according to availability and your will).

### Payment Facilities:

The package fees can be payed on 2 installments as follows for Traditional Training:

EGP 1500 upon registration

EGP 1000 before starting in the second course

**Express Training**  
EGP 1100, -

**Traditional Training**  
EGP 2500, -

**One-to-One**  
EGP 4500, -

For More Details:

Kindly check the previous pages for courses details, or Contact us at Tarakeeb

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Ask About

**Tarakeeb Comes Near To You**

Tarakeeb is trying to reach your satisfaction and bring training as near to you as possible.